



Hello Agency Representative,

Thank you for considering A & D Behavioral Solutions as a partner in supporting your organization. Our agency is committed to delivering high-quality, evidence-based behavioral services across multiple sectors, including IDD waiver programs, residential and community-based agencies, and school systems. We proudly serve public, private, and charter schools, offering classroom consultation, teacher training, student-specific behavioral support, and systems-level guidance to strengthen schoolwide practices and improve outcomes for students with diverse needs.

Our leadership team brings extensive experience in applied behavior analysis, clinical systems design, and organizational development. We specialize in helping agencies and school districts build internal capacity through targeted staff training, leadership coaching, and the development of sustainable behavior support frameworks. Whether your organization is seeking direct behavior consultation, assessment and treatment plan development, audit-ready reviews of FBAs and BSPs, or customized content development, our approach is collaborative, dignity-centered, and tailored to your unique operational structure.

The information you provide in the following sections will help us understand your staffing model, the level of behavioral support needed, and the scope of services required. Your responses allow us to prepare a customized proposal aligned with your agency's goals, funding structure, and service delivery expectations. Whether you are requesting individual services, system-wide training, or long-term consultation, our team is committed to delivering solutions that are practical, sustainable, and grounded in best practices.

We appreciate the opportunity to learn more about your organization and look forward to the possibility of partnering with you to enhance the quality of behavioral supports across your programs and educational environments.

Warm regards,

A & D Behavioral Solutions

Name of Your Organization and Address for Contract Proposal:					
List desired start and end date	Start Date:	End Date:			
Service requested (Check all that apply)	☐ School Base Consultation	☐ Staff training and professional development	☐ Assessment and treatment plan development	☐ Audit and review (FBA, BSP, and Behavioral Recommendations)	☐ Content development
If professional development is selected, please specify the total number of training hours desired	☐ 1-3 hours	☐ 4-6 hours	☐ 7-9 hours	☐ 10-12 hours	☐ Other:
Number of Staff Needing Support	☐ 0-10 Staff	☐ 10-20 Staff	☐ 20-30 Staff	☐ 30-40 Staff	☐ 40 or More Staff
Number of Individuals Needing Support	☐ 1-5 Individuals	☐ 5-10 Individuals	☐ 10-15 Individuals	☐ 15-20 Individuals	☐ 20 or More Individuals
Number of Individuals Receiving Specialized Behavior Support	☐ 1-5 Individuals	☐ 5-10 Individuals	☐ 10-15 Individuals	☐ 15-20 Individuals	☐ 20 or More Individuals
Number of Behavior-Trained Staff in Leadership	☐ 0-5 Trainers	☐ 5-10 Trainers	☐ 10- 15 Trainers	☐ 15 to 20 Trainers	☐ Unknown
Average Staff Experience in Behavior Management / ABA	☐ No experience	☐ 1-2 years	☐ 3 to 4 years	☐ 4 to 5 years	☐ Unknown
Length of Services Requested	☐ 6 months	☐ 9 months	☐ 1 years	☐ 2 years	☐ Other__
Anticipated Monthly Budget	☐ 3,000	☐ 5,000	☐ 10,000	☐ 15,000	☐ Other__
Anticipated Total Budget for the Contract Term	☐ 3,000	☐ 5,000	☐ 10,000	☐ 15,000	☐ Other__
If individual services are requested for a student, which day of the week would services be requested to be rendered?	☐ Monday	☐ Tuesday	☐ Wednesday	☐ Thursday	☐ Friday
Times of Services requested for Individual	☐ 9:00-11:00am	☐ 11:00-1:00pm	☐ 1:00-3:00pm	Othe	
Dates Services Cannot Be Rendered Closures, Holidays Blackout Dates, Staffing Limitations					
Additional Information Any details, considerations, or contextual information that should be included in the proposal					
Contact Person: Name, Title, Phone, Email					